



The Washington County Humane Society's Community Ambassador Request Form

*WCHS typically does not schedule events during hours we are open to the public for adoption/viewing unless an animal is **NOT** requested. It is important for animals to be on the adoption floor during those hours to increase their chances of finding their furr-ever homes!

Date Submitted: _____ Date of Event: _____ Time: _____ am/pm -- _____ am/pm

Organization/Store Hosting Event: _____

Location (Event Address): _____

Event Name: _____

Special reasons/occasion for this request: _____

Primary Contact (planning and details): _____

Phone: _____ Email: _____

Day-of Contact Person: _____

Phone: _____ Email: _____

Event Details

Arrival time for set-up? _____ am/pm Where should volunteers park? Cost? _____

Where to set-up: Indoors / Outdoors _____

_____ Other animals present? Yes / No

Expected number of attendees and demographic description (students, adults, kids, etc):

Animal(s) Requested (circle preference): Dog Cat Other Number of Animals: _____

*Please note: WCHS can bring 1-2 animals to most events. Please discuss with Volunteer Coordinator if you are requesting more animals. Animal availability depends entirely on which animals are at the shelter and would be comfortable at an event.

Supplies WCHS needs to bring (circle all that apply): Table Chairs Tent

Our business/organization will provide supplies (table, chairs for volunteers, tent if necessary)

Please note: Requests must be made 4 weeks in advance for scheduling purposes. Due to the significant number of requests WCHS receives, we are not always able to guarantee a Community Ambassador will be available for your event. WCHS tries very hard to accommodate all event requests and sincerely appreciates the opportunity to partner with you.

THANK YOU for reaching out to us.

WCHS will confirm with you that this form was received **and then send an additional, final confirmation when volunteer Community Ambassadors have been confirmed for your event.** If we are unable to schedule volunteers for your event, we will notify you at least a week in advance.

Please mail form to: WCHS, ATTN: Volunteer Coordinator, 3650 State Road 60, Slinger, WI 53086

Email: Volunteer@wchspets.org

Phone: 262-677-0731